

SCHEDULE OF FEES AND CHARGES – ACADEMIC YEAR 2022/2023

(All amount in Thai Baht (THB))

Application Fee THB 5,000 non-refundable, to be paid prior to or on the assessment date in order to reserve a seat in class.

Admission Fee THB 150,000 non-refundable, payable upon acceptance of the student and before he/she is admitted to the school in order to confirm a seat in class. Students who are children of alumni receive a THB 20,000 discount on the Admission Fee.

Deposit THB100,000 refundable. The deposit is payable upon acceptance of the student and before he/she is admitted to the school. It will be refunded when the student leaves the school, less any outstanding fees or charges. Certain conditions apply to the refund.

NOTE : The initial fees (Admission fee, Deposit fee) must be paid within 7 working days to secure your child's place.

Tuition Fees

September 2022 - February 2023				
Tuition Year Group	Age	Annual Fees (THB)	Term 1 Installment (February)	Term 2 Installment (September)
Kindergarten 0	2 years old	205,000	110,000	95,000
Kindergarten 1	3 years old	205,000	110,000	95,000
Kindergarten 2	4 years old	205,000	111,000	95,000
Kindergarten 3	5 years old	215,000	120,000	95,000
P1	6 years old	220,000	120,000	100,000
P2	7 years old	220,000	120,000	100,000
P3	8 years old	220,000	120,000	100,000

Extra Activities

Extra Activities	Time	Per Term	Per Day
Before school care	07.00 - 07.59	7,500	100
After school care	16.01 - 17.00	7,500	100
Premium Class *(39,900THB) 10% Discount for Carroll Prep student	17.01 - 18.00	35,910	500
Art, Drama, Craft, Music, Clubs, Languages	-	-	Varying Fees

Sibling Discount

Discount on Tuition will be applied for siblings who are in the school at the same time as follows:

Second and third child	5% for that child
Fourth child and subsequent children	10% for each such child

Annual Payment Discount

The school provides the opportunity of prepaying the full year's fees in one lump sum and will grant a discount of 3% discount provided the total year's fees less the discount is received before the due for the Term 1 installment. Please contact the Accounts Office; accounts@carrollprep.com to obtain the full year invoice inclusive of the 3% discount.

Waiting List Fee

THB 50,000 once only for any student who has passed the admission assessment and is placed on the school's waiting list. When a place becomes available, there is no additional Admission Fee to pay. If a place is not available within 12 months of being placed on the waiting list, the school will refund the Waiting List Fee in full, or you can request to remain on waiting list and the Waiting List Fee will be refunded at a later date if the place is not available.

Meals

Carroll Prep serves lunch and all-day snacks.

Uniform

Uniform can be purchased from the school shop, which also has a range of accessories, stationery, and other materials. Students are required to wear school's socks.

Textbooks

Textbooks are provided free of charge for all years.

Expeditions and Trips

All year groups from Year 1 upwards have a compulsory residential trip each year. Charges for the expeditions will be billed prior to the event taking place. In addition, there will be other opportunities for other expeditions, camps, culture visits, sporting and outdoor pursuits throughout the year. Costs will be billed when these additional events take place. There will be no refund for these trips and expeditions other than at the sole discretion of the principal and only recoverable, non-shareable costs will be refunded.

Learning Support

Individual students may require additional learning support sessions based on recommendation from homeroom teachers.

Examination/Study Leave

Examination Fees, regardless of the number of examinations taken, will be charged for TOEFL Primary candidates, the maximum charges are as follows:

Group Personal	Tuition Year Group	P1-P6	Accident Insurance
	Examination Fees (THB)	1,500	

The school's group personal accident insurance policy covers each student up to THB 6,000 for each medical expense bill and THB 60,000 for accidental death or permanent disability. Insurance details can be obtained from the Human Resources Department. It is recommended that each student also has his/her own medical policy appropriate to their circumstances since the school's group personal accident insurance policy has limits on the amount and extent of coverage.

Notice of Leaving (Refund of Deposit)

To be entitled to a refund of the Security Deposit, the following conditions must be met:

1. One full term's notice with a complete withdrawal form must be submitted to the Admissions Office by hand.
2. No outstanding tuition or any other fee balance is owed to the school.
3. No damage to any textbook, tablets, musical instruments, etc. are return at least one week before the student's "Leaving Date"
4. Access card, Parents/Guardian ID lanyards must be returned to the Admission Office on the Leaving Date.

Entry/Leaving other than at Beginning of the Academic Year

For students entering or leaving the school later in the academic year, annual fees will be prorated on the basis of weeks of tuition remaining in the year.

Extended Absence

In the case of a student being absent from the school for an extended period exceeding 4 weeks due to sickness or other related causes, the school will consider giving a credit equivalent to the tuition time lost against future fees on the student's return to school. Refunds of fees already paid are not given. Parents are reminded to keep the school informed as developments occur so that decisions can be taken as needed in the best interests of the student.

Bus Service Charges

For more information, please contact the Transportation Coordinator, transport@carrollprep.com, Tel: 02-954-2168

Payment Dates – Billing Calendar

Billing Calendar	Term 1 Installment	Term 2 Installment
Invoice issued	January 1st, 2022	September 1st, 2022
Invoice payment and due date	February 28th, 2022	October 1st, 2022
Term start date	May 17th, 2022	October 25th, 2022

All fees are payable in advance of each of the two terms and are billed in accordance with the school's billing calendar as below. Penalties apply where fees remain outstanding after the due date. All school fees and charges are reviewed annually.

Additionally, there may be other invoices issued throughout the year depending on the type of charges incurred.

Method of Payment

All fees and charges are billed and payable in Thai Baht. Installment Payment Plan is available upon request.

Bank Name	Siam Commercial Bank (SCB)
Branch Name	Bon Marche Market
Account Name	Carroll Prep Company Limited
Account Number	217-211935-5

Payment by Cheque and Bank Transfer

Payments can be made by crossed cheque, payable to 'Carroll Prep Limited Company', or by bank transfer as detailed below. Since banks in Thailand do not provide the payer's name to the school, it is important to scan a deposit slip and email it to accounts@carrollprep.com

Payment by Credit Card

The school accepts payment by credit card either online via the payment gateway in the Parent Portal, or in person at the school's Finance Office. There is an administration charge payable by the parent for the use of credit cards based on the amount paid. This administration charge will be added to the total amount to be paid by the parent. Currently, the maximum administration charge is 3%, but is subject to change as advised by the credit card providers.

Late Payment Charge

Amounts outstanding after the due date will incur a late payment charge of 1.5% per month accruing on a daily basis from the due date. This charge is repeated on a monthly basis whilst fees remain unpaid.

IMPORTANT: Please email a scanned copy of the pay-slip with student's name written clearly and email to accounts@carrollprep.com

Terms and Conditions

Parents are required to sign the school's Parental Terms and Conditions Agreement, which is the primary agreement between the parents and the school. This Schedule of Fees and Charges does not replace or is not a substitute for the Parental Terms and Conditions Agreement.

For Enquiries

For enquiries, in the first instance please contact email: info@carrollprep.com, otherwise contact: 02-954-2168

CALENDAR 2022-2023

PLEASE NOTE THIS SCHEDULE IS TENTATIVE AND SUBJECT TO CHANGE

SCHOOL CALENDAR 2022 - 2023

Month	M	T	W	THU	FRI	SAT	SUN	Weeks	Key Date	Event	Key Date	Event
May 2022	16	17	18	19	20	21	22	1	16 May	Extra Holiday	17 May	First Day Online Class of 1st Semester
	23	24	25	26	27	28	29	2	27 May	Early Release Day		
June 2022	30	31	1	2	3	4	5	3	30 May	First Day School On-Site	3 June	Queen Suthida's Birthday
	6	7	8	9	10	11	12	4				
	13	14	15	16	17	18	19	5				
	20	21	22	23	24	25	26	6	24 Jun	Early Release Day		
	27	28	29	30	1	2	3	7				
July 2022	4	5	6	7	8	9	10	8				
	11	12	13	14	15	16	17	9	13 Jul	Asarnhabucha	14 Jul	Buddhist Lent Day
	18	19	20	21	22	23	24	10	15 Jul	Extra Holiday		
	25	26	27	28	29	30	31	11	28 Jul	10th Rama King's Birthday	29 Jul	Early Release Day
August 2022	1	2	3	4	5	6	7	12				
	8	9	10	11	12	13	14	13	11 Aug	Sunflower Day (Mother's day Event)	12 Aug	Queen Sirikit's Birthday
	15	16	17	18	19	20	21	14				
	22	23	24	25	26	27	28	15	26 Aug	Early Release Day		
September 2022	29	30	31	1	2	3	4	16				
	5	6	7	8	9	10	11	17				
	12	13	14	15	16	17	18	18				
	19	20	21	22	23	24	25	19	23 Sep	Early Release Day		
	26	27	28	29	30	1	2	20	30 Sep	Last Day of 1st Semester		
October 2022	3	4	5	6	7	8	9					
	10	11	12	13	14	15	16		13 Oct	Rama 9th King Memorial Day		
	17	18	19	20	21	22	23		24 Oct	Piyamaharaj Day (Compensated day)		
	24	25	26	27	28	29	30	21	25 Oct	First Day of 2nd Semester	30 Oct	Halloween (School Event)
November 2022	31	1	2	3	4	5	6	22				
	7	8	9	10	11	12	13	23				
	14	15	16	17	18	19	20	24				
	21	22	23	24	25	26	27	25	25 Nov	Early Release Day		
	28	29	30	1	2	3	4	26				
December 2022	5	6	7	8	9	10	11	27	5 Dec	King's Rama 9's Birthday	6 Dec	My Hero Day (Father's Day Event)
	12	13	14	15	16	17	18	28	12 Dec	Constitution Day (Compensated day)		
	19	20	21	22	23	24	25	29	23 Dec	Christmas Party		
	26	27	28	29	30	31	1	30	26-30 Dec	Christmas Holiday		
January 2023	2	3	4	5	6	7	8	31	2 Jan	New Year (Compensated day)		
	9	10	11	12	13	14	15	32				
	16	17	18	19	20	21	22	33				
	23	24	25	26	27	28	29	34	27 Jan	Early Release Day		
February 2023	30	31	1	2	3	4	5	35				
	6	7	8	9	10	11	12	36				
	13	14	15	16	17	18	19	37				
	20	21	22	23	24	25	26	38	24 Feb	Early Release Day		
March 2023	27	28	1	2	3	4	5	39	3 Mar	Last Day of 2nd Semester		
	6	7	8	9	10	11	12					
	13	14	15	16	17	18	19					
	20	21	22	23	24	25	26					

	School Event		Early Release Day
	Public Holiday		First Day / Last day of Semester